



## DNA UNIT EVIDENCE SUBMISSION POLICY

This document serves as the LSPCL DNA unit evidence submission policy for agencies requesting DNA testing. The DNA Evidence Supplemental Form must be completed and returned upon evidence submission. By submitting evidence for DNA analysis, the agency authorizes LSPCL to consume DNA evidence.

The instructions listed below are determined based on offense priority. Any exceptions to this policy will be determined on a case-by-case basis by DNA management.

### General Submission Information

- Any applicable reference samples (i.e. victim, suspect, eliminations, etc.) MUST be submitted to the lab with the submission of the associated evidence
  - Reference samples do not count toward the number of evidence items
- An evidence item is defined as one piece of evidence (i.e. one swab or one shirt) and should be packaged separately
- If multiple evidence items are in one package, then the total number of items in the package equals the total number of items of evidence (i.e. a shirt, a pair of pants, and a hat packaged together equals three items of evidence)

### Priority 1

Offense
Armed Robbery
Arson
Assault
Attempted Homicide
Attempted Murder of a Police Officer
Battery
Carjacking
Death Investigation
Fatality Crash

Offense
Hit & Run
Home Invasion
Homicide
Kidnapping
Missing Person
Robbery
Sex Offense
Shooting

1<sup>st</sup> evidence submission: Up to 3 items of evidence

- Any subsequent submission of evidence will only be accepted upon completion of previous request(s) and documented prior approval by DNA Management



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**Priority 2**

Offense
Burglary
Crash Investigation
Criminal Damage to Property
D.U.I.
Felon in Possession

Offense
Forgery and Counterfeiting
Fraud
Other Offense
Theft
Weapons

Only one evidence submission will be accepted containing no more than 1 evidence item

- Blood and/or biological fluids left behind by a suspect
- Touch/Contact DNA - Only when items are not readily accessible to multiple individuals, **AND** any one of the following apply:
  - The item was left behind by a suspect
  - A firearm was stolen and a specific item/surface was known to be touched
  - Damage/theft of goods exceeds \$1,500 (documentation required)
  - Obvious pattern of criminal conduct affecting public safety (must have written notice of priority by Chief or Sheriff)
- Swabs from magazines or cartridges will not be accepted
- No DNA analysis will be performed on CDS and/or paraphernalia (exceptions may be made if this evidence is associated with a priority 1 offense)